

Maryland Locksmith Licensing Procedure

You may obtain and print out an **application for a Maryland Locksmith License** here:

<http://www.dllr.state.md.us/forms/lockapp.pdf>

You may contact Maryland's Licensing Authority directly here:

**DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSING
LOCKSMITH LICENSING PROGRAM
500 North Calvert Street, Third Floor
Baltimore, MD 21202**

PHONE: 410-230-6250

EMAIL: locksmiths@dllr.state.md.us

INTERNET www.dllr.maryland.gov

Before applying, be aware of some key requirements for licensing under Maryland's Locksmiths Act:

Application - The business owner or the owner's designee must apply for a license using an application supplied by the Secretary of the Department of Labor, Licensing and Regulation (DLLR). A person must be over the age of 18 to receive a locksmith license. Passport-size photographs of the owner and each employee must accompany the application, as well as the names, birthdates, residence addresses and driver's license numbers of these individuals.

Fixed Business Address - The licensed locksmith must have a single physical location in Maryland that is staffed during designated business hours.

Criminal background check - The business owner and all employees must submit to a state and national criminal background check.

Insurance - Each licensed locksmith is required to maintain general liability insurance of at least \$300,000.

Records - Copies of receipts required by this law shall be kept at the fixed business address for a period of 3 years after the date of the service call.

Fines - The new law provides for monetary fines and/or criminal penalties for violations of Maryland's Locksmith Act.

Renewal - A license is good for two years and must be renewed at the end of that period.

