



ALOA Scholarship Foundation, Inc.

Purpose

The ALOA Scholarship Foundation (ASF) is an independent, educational, non-profit 501(c) (3), Tax-exempt Corporation established in 1993 to:

- Encourage and provide for educational services, programs and materials concerning locksmithing and security devices and procedures.
- Develop scholarship and assistance programs for persons interested in pursuing a career in the security and locksmithing field.
- Solicit funds necessary to implement the purposes of the Foundation.
- Perform and do any and all such other acts as are necessary, convenient and proper for the attainment of these objectives.

What are the Scholarships for?

The ALOA Scholarship Foundation can be an important source for educational funding. We support all locksmith efforts to seek education via technical training and business management from all educational providers. Scholarships are not limited to ALOA educational programs. While ALOA does have an impressive history in locksmith training and testing, *the independent ALOA Scholarship Foundation encourages locksmiths to apply for funding for any of the following industry related training:*

- A full ALOA convention package which includes: four or five full-day classes and lab fees with lunch, two evening seminars, two half-day classes and two days of exhibits
- A full SAFETECH convention package which includes: four full-day classes and lab fees with lunch, one day of exhibits and a Kick-Off party ticket
- All courses offered at the **Aaron M. Fish Security Training Center** and ALOA Certified Education classes, presentations and seminars offered at regional conventions and other facilities
- Industry-related education via technical training and business management programs offered by other institutions that meet the educational criteria of the ASF board

Limited travel and lodging to the above events may be awarded depending on individual need and funds available.

Selection Criteria

The ALOA Scholarship Foundation awards scholarships for locksmith education based on several criteria, which include:

- Individual applicants' financial needs
- Written statement discussing how they will benefit from the scholarship and attesting to the desire, willingness and ability to use such training to further themselves within the industry
- Demonstration of commitment to the locksmith industry
- Industry experience; those applicants applying without industry experience must submit a detailed strategic plan on how they intend to achieve their goal of building a career in the locksmith industry
- Three letters of recommendation from individuals who have personal knowledge of the applicant's background, character and work ethic. One recommendation must be from within the locksmith industry
- Availability to attend the event for which the award is given

Application forms for Scholarships are available from the ALOA website, in *Keynotes* magazine, at ALOA and SAVTA booths at local shows and from the ALOA office by request.

Scholarship applications for ALOA or SAFETECH conventions must be submitted at least **75 days** prior to the first day of the event for which the scholarship is being requested. Scholarships for other educational events must be submitted at least **40 days** prior to the event being requested, in order to be given adequate consideration.

The ALOA Scholarship Foundation Board of Directors awards all scholarships within **30 days after the event deadline** for submission of applications.



ALOAScholarship Foundation, Inc.

An educational, non-profit 501©3 tax-exempt corporation – Fed Tax ID#75-2478220

Headquarters Office • 3500 Easy Street • Dallas, Texas 75247-6416

800/532-2562 • FAX 214/819-9736

www.aloa.org/asf/

ALOAScholarship Checklist

Application Form Completed

Letter from Applicant Received

Letter of Reference #1 Received

Letter of Reference #2 Received

Letter of Reference #3 Received

Recent Tax Return Included

Photograph enclosed?

Received by Deadline?

IMPORTANT

Use this Checklist to make sure that you have included all of the necessary documents to process your application.

Every item is needed!

NOTES:

Deadline Date:

Received Letter Sent:

Accept/Reject Letter Sent:

Notes:





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SCHOLARSHIP APPLICATION

Name _____ PRP/STPRP Level _____ ALOA/SAVTA# _____
 Home Address _____ City _____ State _____ Zip _____
 Home Phone _____ Work Phone _____ D.O.B. _____ / _____ / _____
 Fax _____ Email _____
 Employer _____ Supervisor's Name _____
 Work Address _____ City _____ State _____ Zip _____
 Position _____ Full Time Part Time Take Home Pay _____ per _____
 Educational Level _____ (years) Degree/Certification (if any) _____
 Previous Recipient? No Yes Date _____ Location _____
 Length of Time in Locksmithing _____ (years) Membership in Trade Associations (list by name) _____

Marital Status _____ Number of Dependents _____ Annual Adjusted Gross Income _____

Classes Desired _____ Date of Classes _____

Organization Sponsoring Classes: ALOA SAVTA Other _____ Location _____

If granted an ALOA Scholarship, will you be able to pay for your own air travel/transportation and hotel accommodations? Yes No

If no, please explain (use another sheet if necessary): _____

ALO Scholarships are granted to selected individuals desirous of entering the locksmithing field or to selected individuals already in the locksmithing field who wish to improve their professional skills through education. The ASF Selection Committee on an objective and nondiscriminatory basis will review applications. The Selection Committee shall hold all materials and information pertaining to the applicant's financial status and background in strict confidence. Applications for non-convention classes must be received 40 days prior to the date of the non-convention class desired and will be reviewed as they are submitted. Applications for classes at the SAVTA or ALOA convention must be received 75 days prior to the event. All scholarships will be awarded within 30 days after the event deadline for submission of application.

Please include with this form your most recent Federal Tax Return and a letter stating: your financial situation, your reason for applying for a scholarship, what you plan to do with the knowledge you obtain and any other information you feel may be helpful to the Scholarship Board in making its decision. In addition, attach three letters of reference from individuals who have personal knowledge of your background and character. The letters should contain their names, addresses and phone numbers. One reference must be from a locksmith or someone in the locksmith industry, and it is helpful if the person is an ALOA or SAVTA member. All scholarship recipients will be required to provide a 3" x 5" photograph.

APPLICATION CHECKLIST

Only COMPLETE applications will be considered for scholarships. An application is considered incomplete unless ALL of the requested information is received before the deadline: 75 days for SAVTA and ALOA convention OR 40 days prior to the non-convention classes. Please send this application after checking off each of the items below.

- I have filled in each blank on this form.
- I have written and enclosed a letter explaining my reason for applying.
- I have enclosed three letters of reference (at least one must be from a locksmith or someone in the locksmith industry).
- I am submitting 75 days prior to the SAVTA or ALOA convention classes OR 40 days prior to a non-convention class or event.
- I have enclosed a 3" x 5" photograph.
- I have enclosed a copy of my most recent tax return.

CERTIFICATION OF APPLICANT

I certify that the information contained herein, and all supplemental forms are complete and correct to the best of my knowledge. I further certify that if I am selected as a scholarship recipient I will use the knowledge gained for the improvement, development and advancement of the locksmithing profession. Also, if asked by an authorized ASF official, I agree to give proof of the information that I have given on this application. I understand that if I choose not to provide the additional proof that I may not receive the Scholarship Award. I understand that this application is valid only for the event/class specified and is not transferable.

I understand that I may be asked to give permission to the ALOA Scholarship Foundation Inc. to perform a background check.

As a potential recipient of a scholarship awarded by the ALOA Scholarship Foundation, Inc. (ASF), for the purpose of receiving specialized training in locksmithing or related fields, and as a condition of accepting this scholarship should it be awarded to me, I agree that, should I fail to complete the training for which the award has been issued, without at least 30 days notice or an excused absence granted by the ASF, at the sole discretion of the ASF, I may be held liable for the amount of the awarded Scholarship and I agree to reimburse the ASF for the amount of the scholarship awarded.

Should an emergency occur prior to or during the training period that prohibits my attendance at or completion of the training, I understand that it is fully my responsibility to contact the ALOA Educational Director to make arrangements to complete the training or obtain an excused absence or I may be liable for the reimbursement of the Scholarship.

Signature _____ Date _____